

OVERVIEW & SCRUTINY WORK PROGRAMME 2016/17

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)	Expected Outcome
2016				
12 OCTOBER (ANDOVER)				
Annual Audit Report	2	Committee	To receive the report (Head of Finance/Auditor Manager) (20 mins)	To comment and make recommendations as appropriate
Draft Budget Fees and Charges	4	Committee	To consider the draft Budget Panel report (Vice Chairman) (20 mins)	Comment and make recommendations as appropriate.
Revised Member Role description	2	Head of Legal and Democratic Services	To consider the revised Member role description (Corporate Portfolio Holder) (20 mins)	To consider and make recommendations as appropriate.
Planning Control/Planning Advisory and Planning Process Panel	3	Committee	To receive the final report (Cllr Adams King) (20 mins)	To comment and make recommendations as appropriate
8 NOVEMBER (ANDOVER)				
Police and Crime Commissioner	5	Committee	To receive a presentation on the work of the Police and Crime Commissioner (30 mins)	To comment on the presentation
Budget Panel Report Draft Budget	4	Committee	To consider the draft Budget Panel report (Vice Chairman) (20 mins)	Comment and make recommendations as appropriate.
7 DECEMBER (ROMSEY)				
Round table discussion Web Strategy	2	Committee	To discuss and consider the web strategy (Head of Communications)	To consider the web strategy

* Scrutiny Indicator Key:

1 : Holding to Account	2 : Performance Management	3 : Policy Review	4 : Policy Development	5 : External Scrutiny
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Test Valley Borough Council – Overview and Scrutiny Committee – 12 October 2016

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)	Expected Outcome
Update on the Council Tax Support Scheme	3	Committee	To receive an update on the Council Tax Support Scheme (Acting Head of Revenues, Benefits and Customer Services) (20 mins)	To comment and make recommendations
Andover Economy	2	Committee	To receive an update on the Andover Economy (Economic Development Officer) (20 mins)	To comment and make recommendations
Progress on Romsey Future Action Plan	4	Committee	To receive the Romsey Future Action Plan (Policy Manager)	To comment and make recommendations
2017				
24 JANUARY (ROMSEY)				
22 FEBRUARY (ANDOVER)				
Update by Andover Town Centre Manager	5	Committee	Update on the last 12 months (Andover Town Centre Manager) (30 mins)	To comment on the presentation
Romsey Future Update (round table discussion)	4	Committee	To receive an update on progress (Corporate Director)	To consider progress to date
22 MARCH (ROMSEY)				
OSCOM Annual draft Briefing	2	Committee	To consider the OSCOM Annual Briefing (Chairman) (10 mins)	To consider and make recommendations as appropriate
26 APRIL (ANDOVER)				
OSCOM Annual Briefing	2	Committee	Report of the Chairman (Chairman) (10 mins)	To comment on the draft report

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Test Valley Borough Council – Overview and Scrutiny Committee – 12 October 2016

	*Scrutiny Indicator	Requested by	Purpose of Report (Responsible Officer/ Member)	Expected Outcome
DATE TO BE AGREED				
Round table discussion on Tourism	3	Committee	To explore opportunities and ideas for increasing tourism	To consider ideas and opportunities
Housing Strategy (including Homelessness Strategy and Homes Energy Conservation Act Action Plan (full report)	4	Committee	To present the position of these three Housing strategies (Head of Housing and Environmental Health) (20 mins)	To comment and make recommendations
Briefing on Devolution (full report)	5	Committee	Presentation on Devolution (20 mins)	To comment and make recommendations

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BRIEFING NOTES

2016		Date Circulated
12 October (Andover)	Outcomes of the Hampshire Safeguarding Children Board Audit (Community Engagement Manager)	22 September 2016
8 November (Andover)	Cemetery Rules and Regulations Review (Head of Community and Leisure) Andover Levy Accountancy Manager)	
7 December (Romsey)	Community Safety (Head of Community and Leisure)	
2017		
24 January (Romsey)	Planning Enforcement (Planning Enforcement Officer)	
22 February (Andover)	Community Engagement (Community Engagement Manager)	
22 March (Romsey)	Car Park Strategy and Management (Planning Policy Manager) Affordable Housing Update (Head of Housing)	
26 April (Andover)	Performance management Arrangements (Policy Manager)	
26 June (Andover)	Risk Management (Principal Auditor) Equalities Scheme (Corporate Director)	
Date to be agreed	Protocol on how to engage internal audit resources for Scrutiny purposes Hampshire County Waste Strategy Community Infrastructure Levy	

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